

**RIVER PARK RANCH PROPERTY OWNERS' ASSOCIATION, INC.
NOTICE OF 2021 ANNUAL MEMBERS' MEETING**

January 17, 2020

Dear Homeowner:

In accordance with the Bylaws of River Park Ranch Property Owners' Association, Inc., the 2021 Annual Members' Meeting is scheduled to be held:

Date: Tuesday, February 16, 2021
Time: 7:00pm – Sign in will begin at 6:30pm
Location: Magnolia's First Baptist, 18525 FM 1488 – Chapel (entrance across from cemetery)
Tele Conference: (602) 580-9414 Access Code: 1824071#

The primary purpose for the annual meeting is to fulfill the requirements established by the corporation, present the membership an opportunity to review and discuss the affairs of the association, and elect two (2) Directors, each for two (2) year terms.

Attendance may be in person (MASKS REQUIRED) or by telephone conference call. To maintain appropriate social distancing, we ask that only one (1) member of each household attend the meeting, with others participating by telephone. Further, if you will be attending in person, we ask that you advise Community Manager, Robin Gard no later than February 9, 2021 to allow appropriate room arrangements to be made at the church.

AGENDA

- Call meeting to order/Establish Quorum via in person and/or telephone
- Introductions
- Minutes
- President's Report
- Amendment to Bylaws
 - Adoption of Collection Policy for Delinquent Accounts
- Financials
- Election
- Open Forum
- Election Results
 - Results for Board election
 - Results for Amendment to the Bylaws
- Adjournment

It is **extremely important** if you are unable to attend the meeting that you return the enclosed proxy. (The quorum requirements require the presence in person or by proxy of Members representing at least one-tenth of the Percentages of Common Interest Ownership – or 10% - constitutes a quorum). **If you are unable to attend, please return your proxy to Associa Principal Management Group of Houston, Inc. 11000 Corporate Centre Drive, Ste. 150 Houston, TX 77041, Attn: Robin Gard** by mail, fax: (713) 329-7198, or scan/email: rgard@pmghouston.com. The proxy is vital to establish quorum to hold the meeting in accordance with the governing documents. This form authorizes another member to vote for you at the meeting on any business being conducted at this Annual Meeting or any reconvened meeting. If you should have any questions regarding the Annual Meeting or the Association, please do not hesitate to contact PMG at (713) 329-7100.

Please remember - annual dues must be received by PMG LOCKBOX no later than January 31, 2021 or late charges and fees will be added. Please be sure to allow for mailing and processing time in making your payment.

Sincerely,

River Park Ranch Property Owners' Association, Inc.